

**Group Name:** Tulsa Food Advisory Council

**Date:** October 6, 2021

**Members Present:** David Chambers, Rocky Sturm, Steven Jennings, N.D., Harry Lents, Thomas Hunter, Eric Bartlett, and Andrew Arvay

**Members Absent:** Evan Kelamis, Marilyn Been, Routh Young and Vickey B. Cha

**Others Present:** Abby Cook, Adam Austin, DeBrena Hilton, Rebekah Patton, Sara I. Rodriguez, and Brian Hughes

## **MINUTES**

- Andrew Arvay called the October 6, 2021 meeting to order at 9:03 a.m. The Minutes from June 2, 2021 were read. A motion to approve was made by Thomas Hunter and seconded by Eric Bartlett. The motion passed.
- Mr. Arvay opened the floor for 2022 Officers nominations for Food Advisory Council Chairman and Vice Chairman. Thomas Hunter made the motion that Andrew Arvay be re-elected as Chairman. David Chambers seconded the motion, and the motion passed by acclamation. Mr. Arvay asked for nominations for the position of Vice Chair. Thomas Hunter made the motion that Eric Bartlett be re-elected as Vice Chair. David Chambers and Steven Jennings seconded the motion, and the motion passed by acclamation.
- Mr. Arvay proposed that the 2022 meeting dates be held on the following Wednesdays at 2p.m.; February 9, June 1, and October 5. Steven Jennings made the motion to approve the meeting dates. Thomas Hunter seconded the motion and the motion passed by acclamation.
- Position Vacancies: Mr. Arvay presented Brian Hughes as a candidate to fill the available Food Industry Group vacancy. Mr. Arvay requested a motion for those in favor of accepting Brian Hughes to say “aye” and the motion passed by acclamation.
- DeBrena Hilton reported on Food Protection Service program updates:
  - New Employees & Vacancies report given and introduced newest team member, Abigayle Cook.
  - Reviewed Rule Updates – Oklahoma Food Establishment Regulations Chapter 257 effective September 11<sup>th</sup>, 2021 and shared guidance information on the Food Freedom Act Bill that passed legislative session with an emergency clause.
  - Discussed Food Program shift from individual inspector districts to supervisor quadrant management due to staffing turnover. Each supervisor will work with their direct reports to oversee areas within their quadrant zones.
  - Standard Five, Foodborne Illness and Food Defense Preparedness and Response audit was passed successfully on August 31, 2021.

MEETING MINUTES – CONTINUED

- Rebekah Patton presented findings from Standard Nine Baseline Risk Factor Report and informed Council members of successfully meeting Standard Nine requirements on September 2<sup>nd</sup>, 2021. The initial baseline study shows that the top two CDC risk factors needing improvement are Improper holding temperature and contaminated equipment. Food Protection Service (FPS) intervention strategies include monitoring forms, self-inspections forms, Food Focus Newsletter educational articles, on-site corrective actions, internal training, and corporate or establishment specific risk factor profile reports to improve compliance of those risk factors needing improvement.
- DeBrena Hilton provided the following Food Program Performance Report:
  - 4,901 establishments exist in FPS inventory & of those establishments 1,609 have had at least one inspection. Which is a great start going into the 2nd Quarter of this fiscal year because Oklahoma State Department of Health (OSDH) contractual agreement requires that 97% of establishments have at least one inspection during the contract year and thus far FPS has accomplished ~33% of establishments with at least one inspection.
  - 176 total plans received since the last meeting; 166 were original submissions and ten were resubmissions. Of the total number of plans reviewed, 113 were submitted electronically and 63 were paper submissions. 35 Mobile plans and 16 Oklahoma Medical Marijuana Authority (OMMA) processor and dispensaries were also reviewed.
  - 199 New establishments added to in FPS inventory since June 2, 2021 and 162 establishments closed.
- A total of 329 complaints received of which 298 were general type complaints and 31 were foodborne illness complaints.
- Meeting adjourned at 9:39 a.m.

MEETING MINUTES – CONTINUED

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> <li>• Approval of Minutes – June 2021 Regular Meeting <b>(Action Required)</b></li> <li>• Nomination of 2022 Officers <b>(Action Required)</b> <ul style="list-style-type: none"> <li>○ Chair</li> <li>○ Vice Chair</li> </ul> </li> <li>• Schedule of 2022 Meeting Dates <b>(Action Required)</b> <ul style="list-style-type: none"> <li>○ February 9, 2022</li> <li>○ June 1, 2022</li> <li>○ October 5, 2022</li> </ul> </li> <li>• Position Vacancies <b>(Action Required)</b> <ul style="list-style-type: none"> <li>○ Brian Hughes</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• June 2021 Minutes</li> <li>• Regular Meeting Agenda</li> <li>• Chapter 257 Summary</li> <li>• Establishment Class Risk Factors Study Report</li> <li>• Food Freedom Act Drafted Memo</li> <li>• Standard 9 Risk Factor Study Report</li> </ul>