

Group Name: Tulsa Food Advisory Council

Council Chairman: _____
(Initial to evidence approval)

Date: February 5, 2014

Members Present: David Chambers, Linda Gottschalk, Bill J. Schneider, Andrew Arvay, Thomas Hunter, Randy Norman, Eric Bartlett, Marilyn Been, Kerry Sorrells, Ruth Young, and Dr. Scott Nicholson

Members Absent: Joe Blasdel, Marcella Taylor, Harry Lentz, and Timothy Tregoning

Others Present: Karla Hutton, Debbie Watts, Elizabeth Nutt, DeBrena Hilton, and Sara I. Rodriguez

MINUTES

- David Chambers called the meeting to order at 2:00 p.m. The Minutes from October 2, 2013 were distributed and read. A motion to approve was made by Linda Gottschalk and seconded by Randy Norman. The motion passed.
- Ms. Watts gave the Council a Food Protection Services Update from October 1, 2013 through January 31, 2014.
 - New staff, position changes, open positions, and readjustment of work assignments
 - One additional food handler instructor
 - One staff to assist Kendra Wise with the Special Events
 - Two open positions
 - One staff assisting with Plan Reviews
 - Comparison of Plan Reviews from October 2012-January 2013 to October 2013-January 2014 showed an increase of 27%.
 - Notable new establishments and closures were discussed. A total of 133 new food establishments, 2 lodging, 2 pools and 2 barbers. A total 175 closed food establishment, lodging 4, pools 2, and barbers 102.
 - As of November 1, 2013 Barbershops inspections were moved under the Board of Cosmetology.
 - Nine compliance conferences were held, a total of 78 compliance inspections for food and lodging were conducted, and ongoing state advanced enforcement was reviewed. Highlights include:
 - Blue Phoenix: closed
 - Tulsa Select: still ongoing attempting to change owners
 - Canterbury Inn: Assessment of Penalties phase
 - Stampede Country: 58th & Garnett 30 day suspension notice issued and in process of scheduling a hearing
 - Received 61 Foodborne illness complaints and 257 General complaints for a total of 318.
 - Free-B in-house training was done in November with a grant received from the FDA for Food Borne Illness training to assess our foodborne illness investigation techniques and tools. It was very well received and a lot was learned by staff. Two Food Advisory Council members attended this in-house training.

MEETING MINUTES – CONTINUED

- Home Bakery Act update: no major controversies, several unhappy people that want to sell at farmers markets. DeBrena Hilton is setting up a committee to work in this to provide guidance. Proposed legislation to modify Home Bakery Act is currently being discussed.
- 2012-2013 Annual Summary Report to show what Food Protection Services, a year in numbers, other program activity information, trainings hosted at THD, special programs activities and accomplishments, and goals.
- Karla Hutton, Food Training Coordinator, informed the Council about an overview of 2012-2013 Food Safety Training program.
 - Currently looking for ways to reach out to the community to be able to teach more for individuals that need the food handler classes.
 - 583 Food Safety Classes conducted, 32,000 Food Employee Permits issued, 1, 470 Manager Certifications, 65 taught Volunteers Classes and out of those classes about 5,000 volunteers' food permits were issued to non-profit groups thought out Tulsa County.
 - 2014 working with Chris Bells, BOH member, and the YWCA intercultural services staff to provide material for a Burmese class. Working on translating of Food Handler study guides and test to Burmese.
 - Working on developing and implement a volunteer computer base learning program to reach out more volunteers. For large groups we go on site to teach Food Handler class and for smaller groups we now offer classes at our Eastgate location.
- Summary of Changes in the 2013 FDA Food Code was passed out and discussed by Ms. Watts.
- Mr. Chambers asked how we are doing with the updating of the electronic equipment and how is it budgeted. Ms. Nutt answered that we replaced equipment in rotation purchasing five computers at a time.
- An update was given in reference to smoking prevention in restaurants, e-cigarettes, smoking rooms, prevention of youth access to tobacco, and cigarette tax. There are several House and Senate Bills about e-cigarettes being taxed as a cigarette tax. Vapor products are trying to be classified through FDA as medical devise but that was turned down.
- Mr. Bartlett complimented our division on how well the electronic inspections system works with the copy that is provided of the food inspection report especially the readable part.
- Elizabeth Nutt requested an amendment to the minutes on attendees for the meeting of October 2, 2013, Thomas Hunter and Marcela Taylor were not accounted for. A motion to approve was made by Thomas Hunter and seconded by Andrew Arvay. The motion passed. Corrected Minutes are attached.
- Dr. Scott Nicholson asked if Council Members can ride along with sanitarian. Elizabeth Nutt stated that Council Member would have to be introduced as a Food Advisory Council member to the manger of facility and the manger would have to allow their presence. David Chambers stated that if any member of the Council would like to accompany a sanitarian to any of his facilities, he approves their presence.
- An invitation was extended to the Council Member to attend a Food Handler class by Ms. Watts.

MEETING MINUTES – CONTINUED

- Ms. Watts informed the Council that standardization will soon be done with all staff. Ms. Hilton added that in staff briefings a topic/violation is brought up for discussion among staff on why items are marked the way they are, as a continued effort to train everyone to consistently mark violations in the same way.
- Ms. Watts informed the Council that our division, Food Protection Service, was awarded the Service Award for Outstanding Teamwork for 2013.
- Conference for Food Protection will be held on May 1 to May 7, 2014 in Orlando, Florida. Elizabeth Nutt, Debbie Watts, and DeBrena Hilton will represent the Tulsa Health Department.
- Meeting was adjourned at 3:06 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> • Approval of Minutes-October 2013 Regular Meeting (Action Required) • Food Protection Services Update (No Action Required) • Attendance amendment (Action Required) 	<ol style="list-style-type: none"> 1. October 2013 Minutes 2. Regular Meeting Agenda 3. Summary of Changes in the 2013 FDA Food code