

**Group Name:** Tulsa Food Advisory Council

**Date:** February 8, 2023

**Members Present:** David Chambers, Steven Jennings, Thomas Hunter, Ruth Young, Andrew Arvay, Brain Hughes, and Eric Bartlett

**Members Absent:** Jeffrey ‘Buck’ H. Townes, Rocky Sturm, Evan Kelamis, Harry Lentz, Marilyn Been, and Vicky B. Cha

**Others Present:** Collin Graham, Adam Austin, DeBrena Hilton, Sara I. Rodriguez, Buddy Fleming, Troy Moore, Moses Betru, Amadan Salamy, and Liz Martin

## MINUTES

- Andrew Arvay called the meeting to order at 2:00 p.m. The Minutes from October 5, 2022 were distributed and read. A motion to approve the minutes was made by Steven Jennings and seconded by Thomas Hunter. The motion passed.
- Mr. Arvay informed the Council of the existing Council vacancies under the Health Professional Representative group and one under the General Consumer group.
- Mr. Arvay presented Collin Graham as a candidate to fill the General Council Vacancies. A motion to approval Collin Graham was made by Thomas Hunter and seconded by Eric Bartlett. Mr. Arvay requested those in favor of accepting Collin Graham to say “aye” and the motion passed by acclamation This motion will be presented to the Board of Health for Final Approval at an upcoming Board Meeting.
- Ms. Hilton presented the Food Protection Services (FPS) Program updates:
  - Food Protection Service Program Inspection Summary:
    - As of February 2, 2023, THD-FPS has 4,909 establishments in our inventory.
      - Between October 1, 2022 through January 31, 2023
      - 104 permanent closures
      - 140 newly opened establishments
      - 45 reopened establishments
  - Total # plans received since October 1, 2022 = 124
    - Electronic submissions = 80
    - Paper submissions = 44
  - Total number of COMPLAINTS October 1, 2022 = 35
    - General Complaints = 190
    - FBI = 45

MEETING MINUTES – CONTINUED

Monthly breakdown starting October 1, 2022

- Number of Food Handler Permits online
  - **October = 1,881**
  - **November = 1,575**
  - **December = 1,356**
  - **January = 2,142**
- Number of Registered Food Managers:
  - **October = 68**
  - **November = 55**
  - **December = 49**
  - **January = 103**
- Ms. Hilton provided a presentation to the Council about the National Food Regulatory Program Standards and how these standards are a tool for continuous improvement (Presentation slides and notes attached).
- Mr. Graham informed the Council that the Oklahoma Restaurant Association (ORA) will host several events:
  - March 3, 2023 ProStart,
  - March 28, 2023 TulsaFest,
  - July 11, 2023 Odyssey de Culinare and
  - August 23-24, 2023 ORA Expo

The Oklahoma State Department of Health reached out to the ORA about working with them on Certified Healthy Oklahoma.

- Meeting was formally adjourned at 2:47 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> <li>● Approval of Minutes – October 2022 Regular Meeting <b>(Action Required)</b></li> <li>● Position Vacancy for General Consumer <b>(Action Required)</b></li> <li>● Food Protection Services Update <b>(No Action Required)</b></li> <li>● Oklahoma Restaurant Association Update <b>(No Action Required)</b></li> </ul>	<ol style="list-style-type: none"> <li>1. October 2022 Minutes</li> <li>2. Collin Graham Resume</li> <li>3. Presentation National Food Regulatory Program Standards</li> </ol>